1) Download WinSCP (http://winscp.net/eng/download.php) or just grab it from the lab webpage.

2) Install it (double click on the file you downloaded and hit "Next" a bunch of times).

3) When you run it, you should get a screen similar to the one below (replace "bouchard" with your username and the password with your password):

WinSCP Login				? 🛛
Stored sessions Environment SSH Preferences	Session <u>H</u> ost name elkpoint.cs.u <u>U</u> ser name bouchard Private <u>k</u> ey fil Protocol O SF <u>T</u> P	le	Password ••••••••	Port number
Advanced options				
About Languag	ges	<u>S</u> ave	Login	Help

4) When you've got your info filled in, just hit the "Login" button.

5) There may be a host key warning like the one in the screenshot. If you're looks like the one below, click "Yes", if not, take a screenshot of the warning and send it to lab admin as they will want to know.

Warnin	e 🛛 🛛					
The server's host key was not found in the cache. You have no guarantee that the server is the computer you think it is. The server's rsa2 key fingerprint is: ssh-rsa 1024 bc:3f:fb:c2:1f:75:e2:2a:f8:f5:8b:64:ea:95:15:c6						
	If you trust this host, press Yes. To connect without adding host key to the cache, press No. To abandon the connection press Cancel.					
	Continue connecting and add host key to the cache?					
	Yes Cancel <u>H</u> elp					

6) You should now have something like the next screenshot where the left is your home machine and the right panel is the remote machine which should have all of your 299 files. Enjoy!

📲 My Documents - bouchard@elkpoint.cs.ualberta.ca - WinSCP										
Local Mark Eiles Commands Session Options Remote Help										
🔹 📴 🔹 🟦 😫 📀 🔤 🏂 🗄 🛨 🖃 🖉 🖉 🖉 Default 🔹 🔹 👹										
i 🥪 C: Local Disk	✓ 4 + ⇒ +	🔁 🔯 🚮 💆	🖮 🗄	🗀 bouchard 🛛 🗸	<b>⇔</b> + ⇒ +	🖻 📶 🚮 😰	🖮 සි			
C:\Documents and Set	tings\Administrator\My	Documents	/home/users/bouchard							
Name 🛆	Size	Туре	Change	Name 🛆	Size	Changed	Rigt 📥			
<b>È</b>		Parent directory	6/21/20	🖻		2/28/2006 12:2	rwxr			
付 My Music		File Folder	5/13/20	🚞 gMaxFiles		11/2/2005 11:1	rwx-			
📇 My Pictures		File Folder	3/28/20	🚞 MarkingStuff		10/16/2005 1:0	rwx-			
🕮 My Videos		File Folder	6/21/20	CreenShots		2/4/2006 3:43:	rwx-			
🎒 desktop.ini	84	Configuration S	5/13/20	🚞 submit		10/16/2005 2:5	rwx-			
				🖻 bladeTest.gmax	71,168	11/2/2005 10:0	rw			
				🖻 bladeTest2.gmax	64,000	1/10/2006 10:5	rw			
				🗂 cepv152.exe	152,260,	2/14/2006 3:24	rw			
				Danmar103409662057	34,396,703	11/1/2005 1:38	rw			
				🚺 ddstools.zip	31,557	10/26/2005 11:	rw			
				🔁 exam.pdf	40,829	9/28/2005 9:12	rw			
				🖬 Fall 2005 Roster.xls	14,848	10/16/2005 11:	rw			
				🗓 fwd_exams_for_markin	2,594,942	10/16/2005 10:	rw			
				🗐 gMaxRecipe.txt	1,505	1/10/2006 11:1	rw			
				🔂 LabExam.mod	59,949	9/28/2005 11:2	rw			
				🔤 LabExam1.BackupMod	60,952	9/28/2005 11:2	rw			
				GabExam1.mod	144,510	9/28/2005 11:3	rw			
				GabExam2.mod	149,377	9/28/2005 11:4	rw			
				🔟 LabExam22.BackupMod	237,660	9/28/2005 12:2	rw			
				LabExam22.mod	173,341	9/28/2005 12:2	rw			
				🗐 MakingASword2.doc	1,972,224	10/22/2005 2:4	rw-r-			
<					600	2/14/2006 3:37	rial 🎽			
			>				>			
0 B of 84 B in 0 of 4 0 B of 185 MB in 0 of 23										
🛿 🔊 F2 Rename 📝 F4 Edit 🖻 F5 Copy 🏦 F6 Move 🂣 F7 Create Directory 🗙 F8 Delete 🞬 F9 Properties 🧵 F10 Quit										
3,189 B	107 B 🧕	🕽 🧏 🔒 aes		SFTP (v3) 0:00:07						

7) To find your group files, click on the dropdown that's about in the middle of the screen that has your username in it. Choose "home" from the dropdown, then click the "groups" folder (or click the "users" folder to go back to your own folder) and choose your group from the list.